MIT-ADT UNIVERSITY PUNE, INDIA *A leap towards World Class Education*

Director, Quality Assurance

2019-20

Action Taken Report of 2nd IQAC Meeting – 20.09.2019

S.No.	Agenda Item	Person(s) responsible to complete the activity	Deadline	Remarks
1	Monitoring 'Teaching-Learning Process'	Dr.Karuna Gole, Dr.Upasani, Dr.Subroto Roy, Indraneel Lahiri, Dr.Umashankar More and Dr.Priya SinghSoER	Jan, 2020	Series of meetings are conducted and the document on how to monitor 'Teaching-Learning Process' is prepared
2	Tracking Students Advanced Learners and Slow Learners	Mohandas Pawar Karuna Gole Amit Kulthe Rajendra Raut	January, 2020	The committee constituted for the purpose had series of meetings the document is prepared
3	Feedback from 'Stakeholders'	Sachin Pawar Tejswini Yadav Mrs.Rampure Dhanalaxmi Yedurkar Dr.Rajiv Ghode Dr.Sachin Pawar	January, 2020	Formats prepared and being circulated for implementation, now
4	Promotion of Research	Dean, Research Dr.Subrato Roy, Other members from Quality Enhancement Group	April, 2020	Dean, R & C prepared the document. Dr.Pujeri will prepare the document on opportunities of funding for research proposals.\n\nThere shall be separate window as 'Research Findings' on university website.
5	Policy on Consultancy	Suryanarayan Rao, Chaitanya Kachare Shaubhik Datta Roy Prasad Neelkumbh Sheelkumar Kumbhar Mahendra Potdar Sujit Phunde Shakti Banerjee Indraneel Lahiri	March, 2020	Committee constituted for the purpose had series of meetings. The draft is prepared.\n\nPolicy is prepared and approved.
6	Instituting 'Minor Research	Amit Kulthe	January	MRP Policy is prepared

	Project' for teachers	Karuna Gole Umashankar More Sachin Pawar	2020	by Director, QA, however, it is decided to have official committee to get the Policy approved by AC
7	Instituting 'Research Seed Money' for newly recruited teachers	Amit Kulthe Karuna Gole Umashankar More Sachin Pawar	June, 2020	Policy is prepared by Director, QA
8	Organisation of 'Research Festival'	Shruti Deshpande Bhojwani Monica Vishnoi	from next academic year (2020-21)	Committee had series of meetings and it is planned to conduct the program soon
9	To start 'Research Journal' of the University	Anupama Deokatte Monica Vishnoi Mohammad Rajullaha Jyoti Malhotra Reena Pagare Subroto Roy Rinku Agarwal Dr.Rammya Dr.Virendra Bhojwani Deepti Bhosle	March, 2020	Committee had series of meetings and the proposal to launch the journal is prepared. The call for papers issued
10	Multi-fold MoUs MoU with IIT, IIM, Sanskrit University, IIS, Banglore, ISRO, IUCAA	Supreet Kaur Tejswini Yadav Sagar Vidhwans Dhanalaxmi Yedurkar	April, 2020	Committee had series of meetings. The idea needs to be conceptualised
11	Compliance for UGC Recognition	Dr. Charudatta Kulkarni	December, 2019	Dr. Charudatta Kulkarni will assist have interactive boards in each school. Research Journals are being subscribed. Software for Plagiarism is purchased The proposal for interactive board is approved Sign boards, slogans etc needs to be prepared
12	University Central Library	Kishore Patnala Ashwini Janrao Kotali Ajit Ekke	November, 2019	Committee conducted series of meetings and the proposal for Central Library is approved.

		Nivedita Jamdade Lahu Rathod Nitin Chavan Rupali Deshmukh Pradeep Das		KRC is established in SoE
13	Academic Audit	Dr.Renu Vyas Suraj Bhoyar, Dr.Charudatta Kulkarni, Umashankar More	December, 2019	The policy and formats are prepared by Director, QA. Committee constituted. Audit Committee constituted. Audit Conducted in 5 phases
14	Infrastructure Safety & essential infrastructure development	Shri.Prakash Korade	before UGC committee visits University	Essential 'infrastructure safety like fire extinguisher and necessary infrastructure for differently-able person' and provision of 'separate ladies common-room' with all essential amenities in each department to be done
15	Training for Administrative Staff	Shri.Shivsharan K. Mali (assisted by Mrs.Vidya Ambore, Ravi Kulkarni, Director, SCIL)	January, 2020	Administrative Trainings arranged by SCIL
16	Separate 'IQAC Window' on university website	Dr.Charudatta Kulkarni Suraj Bhoyar	October, 2019	Yet to be done
17	To form a 'working core team' for smooth and better functioning of Quality Assurance	1) Dr.Rajiv Ghode, 2) Dr.Sagar Vidwans, 3) Payal Sanghavi, 4)Dhanlekshmi Yedurkar, 5) Umashankar More, 6) Mahesh Kamthe, 7) Monica Vishnoi, 8) Vrushali Rampure, 9) Tejswini Yadav, 10) Nishigandha Patel, 11) Ganesh H. Kekan 12) Sukhapreet Kaur	Continuous Process	'Working Core Team' for Quality Assurance, the group that is created as an outcome of recently conducted 'Teaching Quality Upkeep Program', is assisting QA in its day to day activities and meet compliance of the minutes of IQAC meeting and other quality related activities.
18	IQAC co-ordinator at	HoI	November	The process of getting

	School Level		2019	the nomination is initiated by Registrar, of the university. Its done
19	Gender Sensitization Lab	Dr.Karuna Gole Dr.Divya Nai Dr.Priya Singh Subrato Roy	January, 2020.	Series of meetings were conducted and the proposal is prepared, approved and programs are planned and arranged
20	Establishing 'Vivekanand Chair'	Director, QA	next academic year (2020-21).	The proposal is prepared by Director, QA and approved
21	Formative & Summative Assessment	CoE Dr.Priya Singh	next academic year (2020-21).	Meetings were conducted. The document is being prepared. Official document needs to be approved
22	Exam Reforms	CoE Registrar Director, QA	November, 2019	Conducted meetings. Official document needs to be prepared
23	, 'Disaster Management Program' for Private Universities, etc.	S.B.Ghode M.PJagtap Mohan Menon	10th October, 2019	Series of meetings were conducted. The document is prepared and approved
24	Authors Club	Dr.Bhapkar, Dr.Tarun Grover Dr.Mayura Bijale	November, 2019	Series of meetings conducted. It is decided that the potential authors will publish their books at international level
25	'Teachers Capacity Building Program'	SoER	Before October, 2019	The document is prepared and approved. Program will be conducted from next semester (January, 2020).
26	To adopt robust recruitment policy for appointment of teachers	Director, QA (Prathmesh Kulkarni and Suraj Bhoyar will assist)	from next semester (January, 2020).	The policy is prepared.
27	University appreciates and places on record 'Awards' won by VC, officers, individual teachers, School, Sports, University	QA office	November, 2019	Response is poor
28	Introducing Certificate /	SoER	before	The proposal is

	Diploma Program in Education (Teaching Skills) for University Teachers, so that teaching skills will be strengthened		December, 2019	prepared and approved.
29	a) To reform CBCS Ordinance keeping in view the aspect of 'Academic Flexibility' and 'Learning Outcome' (Modular Curricula with Inter-disciplinary Liberal approach). b) To prepare and adopt 'Policy for Transfer of Credits' c) Curriculum Revision	HoI and Deans	next academic year (2020-21)	The document is prepared
30	To suggest 'Introducing New Program'			
	'Fundamental Course in Teachings of Vivekanand', 'Dnyaneshwari-Traditional and Modern Perspective'	Director, QA	December, 2019	Course in Teachings of Vivekanand prepared
	'Law' and 'Liberal Education'			
	B.A. (Administrative Services)	Dr.R.Pujeri	December, 2019	Proposal prepared by Director, QA. Meetings with Dr.Pujeri conducted.
31	Best Teacher Award'	QA in consultation with Registrar.	January, 2020	Policy prepared by Director, QA
	'not to use plastic bottles' and 'junk food' in the meetings and make use of food like 'Lahiya' and 'Futane'.	Registrar will issue circular	December, 2020	In next IQAC meeting use of plastic was banned. And Futane, etc were served as healthy snacks
	Common Sharing Facilities'	Mr.Mohammad Rajaullah	November, 2019	Series of meetings conducted. The plan needs to be conceptualized
	NIRF	Dr.R.Pujeri	Next Academic Year	Preparation is being done
	university's name on items like pen, napkin, shawl, crockery and also bring out MIT-ADT University's own Calendar.	Registrar	Before next academic year	Needs to be done

100% action is taken on all the Agenda Items by Quality Assurance Department. University could implement almost > 50% activities.